

December 6, 2018

JOB OPENING

POSITION: REAL ESTATE LOAN OFFICER

JOB TYPE: Full-Time

LOCATION: Waynesville Branch

GENERAL DUTIES: The Real Estate Loan Officer is under the general direction of the Assistant VP Real Estate and Business Lending. The Real Estate Loan Officer responsibilities include but are not limited to:

- Assists members with their mortgage lending needs
- Receives and screens loan applications
- Originates and analyzes loan requests and makes loan recommendations based on the credit union's mortgage lending policy
- Conducts loan interview and collects supporting loan documentation
- Solicits new mortgage business
- Maintains excellent working relationships both internally and externally, while promoting the organizations products and services

QUALIFICATIONS:

- Two or more years of similar or related experience, including time spent in preparatory positions
- High school diploma or GED required, associate degree or greater preferred
- Required to maintain registration active, and current, with the National Mortgage Licensing System throughout employment
- Knowledge of Fannie Mae and Freddie Mac guidelines required
- Bi-lingual skills a plus

Infuze Credit Union is an Equal Opportunity Employer of women, minorities, protected veterans and individuals with disabilities. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.