

October 13, 2021

Lending Underwriter

Job Type: Full-Time

Salary: \$14.76 - \$22.13/hr.

Location: Waynesville Ops Center

Major Duties and Responsibilities:

- Analyzes current financial positions of members to determine the degree of risk involved in extending credit. Evaluates members needs and recommends loan options to retail associates as needed. Maintains a continually beneficial relationship with Indirect dealers and retail staff. Educates lending personnel and dealers on policy changes and promotions offered to ensure a working knowledge of all lending products.
- Verifies, maintains, and processes loan documentation received from dealers in our Indirect program. Communicates with dealers on loans in "held funding" or in "held reserve" status. Assembles loan files for funding and record retention. Assists with required reports and audits as needed.
- Performs other duties as assigned.
- Completes assigned continuing education courses.
- Must comply with all company policies and procedures, applicable laws, and regulations, including but not limited to, the Bank Secrecy Act, the Patriot Act, and the Office of Foreign Assets Control.

Qualifications:

- 2-5 years of similar or related experience, including preparatory experience
- High school education or GED

Infuze Credit Union is an Equal Opportunity Employer of women, minorities, protected veterans, and individuals with disabilities. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.